



ಕೇಂದ್ರೀಯ ವಿದ್ಯಾಲಯ ಸಂಘಟನೆ, ಪ್ರಾದೇಶಿಕ ಕಛೇರಿ ಬೆಂಗಳೂರು  
(ಭಾರತ ಸರ್ಕಾರದ ಶಿಕ್ಷಣ ಸಚಿವಾಲಯದ ಅಡಿಯಲ್ಲಿ ಸ್ವಾಯತ್ತ ಸಂಸ್ಥೆ)  
ಕೆ. ಕಾಮರಾಜ್ ರೋಡ್, ಬೆಂಗಳೂರು - 560042  
केन्द्रीय विद्यालय संगठन, क्षेत्रीय कार्यालय बंगलुरु  
(शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान)  
के. कामराज रोड / बंगलुरु - 560042  
Kendriya Vidyalaya Sangathan, Bengaluru Region  
(An Autonomous Body Under Ministry of Education, Govt. of India)  
K. Kamaraj Road / Bengaluru - 560042  
(☎) 080-25543751 (DC), 25546360 / 25304221 (AC/AO/FO)

F.13350/Incinerators/KVS (RO) BGR/2022-23/Acad./ 08-64

Date: 05.04.2023

प्राचार्य / The Principal  
केन्द्रीय विद्यालय / Kendriya Vidyalaya  
बंगलुरु संभाग / Bengaluru Region

TOP PRIORITY/E-Mail Only

**Sub: Local Transfers / Other transfers of students from one KV to another KV within the same Region during the 2023-24**

Madam / Sir

With reference to the subject cited above, you are hereby intimated that cases of Local transfer/ Other Transfer cases of students from one KV to another KV of the same Region will be considered in this office as per the details given below. You are therefore, requested to notify the same for information of all the concerned parent/guardians. Mere applying for Local transfer/ Other Transfer will not confer right to get Local transfer/ Other Transfer.

Further, the applications of the parents seeking Local transfer/ Other Transfer of students should be considered by following the procedure mentioned below:

1. Local transfer/ Other Transfer **Application Form** enclosed. Sufficient number of copies of the same to be made available to the parents on their request w.e.f. **15.06.2023 to 30.06.2023. Students admitted during the current session (2023-24) are NOT ELIGIBLE to apply for local transfer/other transfer except change of Govt. Accommodation.**
2. Principal of the KV where the child is presently studying will keep one copy of the application for records, and after endorsement, send remaining 03 copies to the Principal of the KV, where admission is desired by the parent, on first priority.
3. Principal of the KV where admission is desired will send one copy complete in all respect to this office after his/her endorsement, keeping a copy in the Vidyalaya records and hand over one copy to the parent concerned without fail.
4. All the cases of Local transfer/ Other Transfer will be sent to this office in a lot **serially numbered along with the enclosed excel format** (Preferably on 3<sup>rd</sup> & 4<sup>th</sup> of July 2023) by the Principal Concerned.

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5. Preference for Local transfer/ Other Transfer will be given as per the details given below:

- (i) Allotment of Govt. accommodation in recent past.
- (ii) Shifting/change of residence to their own house.
- (iii) Brother/Sister is studying in the KV where local transfer is sought
- (iv) (excluding those admitted during 2023-24)
- (v) Medical cases with valid medical certificates
- (vi) Distance from the KV/nearest to KV
- (vii) Any other valid reason as deemed fit

6. **No Local transfer/ Other Transfer applications will be entertained after 30.06.2023.** This information about the Local transfer/ Other Transfer dates etc. may be put prominently on your vidyalaya **Notice Boards/Website.**

7. **The list of selected candidates in this regard will be Finalized & Displayed in Website / Notice Board on or before 07.07.2023.**

This is issues with the approval of the competent authority.

Yours Faithfully

  
(P.C. RAJU)

Assistant Commissioner

Encl.

- 1. Local Transfer application format
- 2. Excel format

Copy to:

- 1. All AC's, KVS RO BGR - for Information and necessary action.
- 2. AO & FO KVS RO BGR - for Information only.